

CHAPTER 22

PARKS AND RECREATION

ARTICLE II. PARKS AND RECREATION ADVISORY BOARD

Sec. 22-31. Established.

There is established a parks and recreation advisory board.

Sec. 22-32. Membership; terms of office; ex-officio members; compensation.

The parks and recreation advisory board shall consist of nine members. The Board of Commissioners shall appoint members from a list of qualified applicants who have submitted an advisory board application. Members shall be residents of the Town with the exception of a minimum of one member and a maximum of three members residing outside the corporate limits. Members shall serve three-year staggered terms with three members to be appointed or reappointed each year. No member shall serve more than two full three-year consecutive terms. Once a member has served two full consecutive terms, the member must be off the parks and recreation advisory board for a minimum of one year before being eligible to serve again. If any member shall fail to attend three consecutive meetings or more than half of the meetings in one calendar year without just cause, then they shall be replaced by the Board of Commissioners. Any vacancy that occurs during a term shall be filled for the unexpired term by the Board of Commissioners. An unexpired term or a term of less than three years shall not count towards the term limit provision. Notwithstanding any provision of this section, all members shall serve at the pleasure of the Board of Commissioners. The Board of Commissioners shall appoint one elected official as an ex-officio member. The Town Manager shall appoint one member of the Town staff as an ex-officio member. Members shall receive no compensation for their services.

Sec. 22-33. Organization; meetings; quorum; votes.

(a) The parks and recreation advisory board shall meet for the purpose of organization as soon as reasonably possible after January 1 of each year. The parks and recreation advisory board shall elect its own officers who shall include a chairman and vice-chairman. The role of secretary shall be filled by the Town staff member appointed as ex-officio. The members shall propose bylaws for the transaction of business subject to the approval of such bylaws by the Board of Commissioners. A copy of the bylaws shall be filed with the Town Clerk and shall constitute a public record.

(b) The parks and recreation advisory board is a public body and shall meet on a regular basis but not less than quarterly. A special meeting may be called by the chairman, vice-chairman or three members of the parks and recreation advisory board. All meetings shall be held in accordance with G.S. 143-318.9 et seq. Minutes shall be kept by the secretary and filed with the Town Clerk.

(c) A quorum shall consist of a majority of the members currently appointed. No proxies shall be allowed.

Sec. 22-34. Duties.

The duties of the parks and recreation advisory board shall be to advise the Board of Commissioners and Town staff in the operation of the parks and recreation department. This may include recommending policies, programs, activities, acquisition and development of park lands, expansion or modifications to existing facilities and applications for bonds and grants. Members shall serve as advocates to the community and to the Town Board in promoting the department as it seeks to enhance the quality of life for its citizens.

Sec. 22-35. Authority.

The parks and recreation advisory board has no special authority.

Sec. 22-36. Reports.

The parks and recreation advisory board shall cause an annual report to be prepared and presented to the Board of Commissioners by October 1. The report shall include accomplishments of the past fiscal year and goals for the next fiscal year. Form and content of the report shall be determined by the parks and recreation advisory board, subject to the right of the Board of Commissioners to require additional information. Special reports and recommendations may be made to the Board of Commissioners as the need arises in the judgement of the parks and recreation advisory board or at the specific request of the Board of Commissioners.